

**The Friends of Israel Gospel Ministry, Inc.**  
**Position Description**

**Position: Seasonal - General Groundskeeper**  
**Reports to: Facility and Security Manager or designee**

**Purpose of the Position**

- The General Groundskeeper is responsible for groundskeeping services for The Friends of Israel, and Buildings and Grounds Staff.

**Objectives of the General Groundskeeper**

- Help in the beautification and general maintenance of the FOI grounds.
- Use equipment responsibly and safely.
- Work efficiently off joblist prepared by the Facility and Security Manager.

**Position Qualifications**

- General knowledge of groundskeeping equipment including:
  - Chainsaw
  - Lawn mower
  - String-trimmer
  - Variety of hand tools
- Able to work with a high degree of independent judgment while working from a joblist.
- Willing to work with the priorities set to accomplish large volumes of work in a timely, accurate, and safe manner.
- Dedicated Christian who demonstrates an understanding and support of the mission's philosophy, ministry, and policies.
- Demonstrate a desire to achieve personal and organizational development and growth.
- Must be 18 years of age or older.

**Position Responsibilities**

- Perform all aspects of groundskeeping including:
  - Tree trimming
  - String trimming
  - Mowing
  - Mulching
- General clean up
- Painting
- Any other duties as assigned by the Facility and Security Manager

**Professional Training and Development**

- Attend all mandatory safety-training sessions.
- Attend all mandatory training sessions.